



## Info Sheet for Studying at SRH Hochschulen as a Freemover

Although it has been four years now, we still like to refer to our merger in 2019, when SRH Hochschule Berlin, Hochschule der Populären Künste and Design Akademie Berlin merged to the new SRH Berlin University of Applied Sciences. By now we have four **Schools in Berlin**, one in **Dresden**, a campus in **Hamburg** and another in **Heidelberg**.

<b>Address</b>	SRH Berlin University of Applied Sciences, Ernst-Reuter-Platz 10, 10587 Berlin, Germany
<b>Schools in Berlin, Dresden and Hamburg</b>	<ul style="list-style-type: none"> <li>• <b>Berlin School of Management (BSM)</b> <b>Berlin School of Technology (BST)</b></li> <li>• <b>Berlin School of Popular Arts (SoPA)</b></li> <li>• <b>Berlin School of Design and Communication (BSDC)</b></li> <li>• <b>Dresden School of Management (DSM),</b> Georgenstraße 7, 01097 Dresden</li> <li>• <b>Campus Hamburg,</b> Domstraße 21, 20095 Hamburg</li> </ul>
<b>Number of Students</b>	ca. 2.500
<b>Form</b>	Private, non-for profit
<b>Semester dates</b>	<p>Winter: 1<sup>st</sup> of October to 31<sup>st</sup> March</p> <p>Summer: 1<sup>st</sup> of April to 31<sup>st</sup> August</p> <p>A detailed <a href="#">academic calendar</a> can be found on our website.</p> <p>Please consider arriving one week in advance. The Thursday before the semester starts, we will have an Incoming Exchange and Freemover Day.</p>
<b>Methodology and module selection</b>	<p><b>CORE - Didactic concept:</b></p> <p>Most of our modules are taught in BLOCK MODULES of 5 weeks, with the evaluation being in the last week; we have 3 blocks per semester plus one intensive block of 3 weeks. Some modules consist of 2 or 3 courses, and ECTS can only be given if the full module has been completed.</p> <p>There are very different variations of evaluations possible than what you might be used to from your home university.</p> <p><b>Language courses:</b></p> <p>Language courses are ongoing modules; modules like statistics and maths are not organized in blocks either. We call them BAND MODULES.</p> <p>Additionally, we have projects and elective modules.</p>

	<p>For your module selection we suggest: 4 block modules (one of each block), 1 band module and 1 language course or 1 project/elective. Each module has normally 5 ECTS.</p>
<p><b>Orientation Days</b></p>	<p>Orientation days for new students are organized at all campuses but may also be digital. The period is included in the Academic Calendar and usually starts the week before the lecture period begins. Please make sure to attend as you will be given loads of helpful information. A detailed schedule will be sent to you by <b>Student Services</b>, and you will see the schedule in your <b>CampusNet</b> account.</p>
<p><b>Application for Freemover</b></p>	<p>Freemover students apply for the “Freemover” via the <a href="#">portal for Freemover either for Berlin, Dresden or Hamburg</a>.</p> <p>Please submit applications by the following deadlines:</p> <ul style="list-style-type: none"> <li>• <b>Summer semester: 30<sup>th</sup> of November</b></li> <li>• <b>Winter semester: 30<sup>th</sup> of June</b></li> </ul> <p><b>For BSDC:</b> Additional documents or files like music samples may need to be submitted for the application, depending on the course of study. This can be a portfolio, a film clip or similar.</p> <p><b>For SoPA:</b> To apply for a spot in B.A. Popular Music or B.A. Music Production, please hand in either two videos, two songs, or one of each.</p> <p>Please following these five application steps:</p> <ol style="list-style-type: none"> <li>1. You submit your <b>online application via our application portal <a href="#">here</a></b> by <b>30<sup>th</sup> of June</b> (winter semester) and by <b>30<sup>th</sup> of November</b> (summer semester). You create an account, apply for your study program and upload all required documents. After submitting your application, you will receive a confirmation email. We will review your application and might invite you to an interview, if you meet the admission requirements. The interview takes place in person at our campus, or by phone/teams. If your interview is successful, you will receive an acceptance letter along with your study contract and invoice. Please note that for certain <b>artistic/design-oriented study program</b> you may have to take an <b>additional admission test</b> and/or upload <b>samples of your work</b> with your online application. Please find further details on the individual study program pages.</li> <li>2. You then <b>sign the study contract</b>. We will send you the <b>module selection link</b> and you should send us your <b>Learning Agreement</b> <b>31<sup>st</sup> of August (winter semester) and 29<sup>th</sup> of February (summer semester)</b>.</li> </ol>

	<ol style="list-style-type: none"> <li>3. You will receive your <b>CampusNet Login data</b> and <b>letter of enrollment</b> on <b>15<sup>th</sup> of August</b> (winter semester) and <b>15<sup>th</sup> of March</b> (summer semester).</li> <li>4. Then you should pay the <b>application fee</b> by <b>31<sup>st</sup> of March</b> (summer semester) and <b>until 30<sup>th</sup> September</b> (winter semester).</li> <li>5. You take part in our <b>Orientation Week</b> in the first week of the semester and then you'll be ready to begin your studies at SRH.</li> </ol>
<b>Fees and tuition fees</b>	<b>Freemover:</b> <ol style="list-style-type: none"> <li>1. Sending the admission letter and study contract to the applicant.</li> <li>2. Full tuition fees + semester ticket fee by <b>31<sup>st</sup> of March</b> for summer semester and <b>30<sup>th</sup> of September</b> for winter semester. For EU/EWR-Students - <b>4500 EUR per semester</b> (until 30ECTS); Non-EU/Nicht-EWR-Students - <b>5500 EUR per semester</b> (until 30 ECTS); additionally, approx. <b>200EUR for semester ticket</b>.</li> <li>3. 100% back up to 250 EUR by <b>31<sup>st</sup> of March</b> in summer semester and <b>30<sup>th</sup> September</b> for winter semester</li> <li>4. 50% back from <b>1<sup>st</sup> of April</b> for the summer semester and <b>1<sup>st</sup> of October</b> for the winter semester.</li> </ol>
<b>Public Transport and Semester Ticket</b>	<p>The semester ticket is mandatory for all students enrolled at SRH. This semester ticket in Berlin, Hamburg or Dresden. It allows the use of the whole public transportation system.</p> <ul style="list-style-type: none"> <li>• 184,80 € in Hamburg à <a href="#">A-E Rings</a></li> <li>• 193,80 € in Berlin à <a href="#">ABC Zone</a></li> <li>• 142,20 € in Dresden à <a href="#">VVO Region</a></li> </ul>
<b>Languages of Instruction</b>	<p>German B2.2/C1 and/or English B2.2/C1, depending on the program.</p>
<b>Language Skills</b>	<p>When applying, please hand in sufficient language proof for the language you want to study in, thus either English or German.</p> <p><b>Exemptions:</b></p> <ul style="list-style-type: none"> <li>• You are a German or English native speaker: you can upload your ID or passport instead of a language certificate</li> </ul> <p>otherwise, the portal will not allow you to send the application</p>

	<ul style="list-style-type: none"> <li>• The language of instruction in your study programme is English or German, and you will continue in either language at SRH; then proof of that suffices, depending on the language</li> </ul> <p>Either one of the following proofs may be accepted:</p> <ul style="list-style-type: none"> <li>• Minimum Language Skills: B2.2 / C1</li> <li>• Language tests like IELTS academic, TOEFL, Cambridge Certificate, DSH, Test DaF, etc.</li> <li>• Taken within the last 24 months</li> <li>• Confirming the equivalent of a B2.2/C1 language level according to the CEFR for Languages</li> <li>• Test must evaluate all 4 skills: listening, speaking, reading and writing</li> <li>• Official letter confirming that the language of instruction of the degree program you are enrolled in at your home university is English/German.</li> </ul> <p>English only: Official confirmation of successful completion of an English language class at an academic institution with the following requirements (which must all be stated in the confirmation):</p> <ul style="list-style-type: none"> <li>• completed within the last 12 months and included reading, writing, listening, and speaking</li> <li>• At least B2.2/C1 language level</li> <li>• minimum contact hours 50 hours</li> <li>• Successful completion with an equivalent of grade “B” or better (grade “B” minimum refers to a grading scale of “A” to “F” with “A” being the best grade)</li> </ul>
<p><b>Study Programs</b></p>	<p>An overview of the programs offered is available on our website: <a href="#">Bachelor Programs</a> <a href="#">Master Programs</a></p> <p>Capacities in the classes are allocated according to space and based on your Transcript of Records.</p> <p>Please check the programs on our website for the modules. We can provide you with a <a href="#">module selection list in July and January</a>.</p>
<p><b>Learning Agreement</b></p>	<p>The <a href="#">International Office</a> gets the list of modules in July and January and will send a link to the students. However, you can find the modules on our <a href="#">website</a> in each program’s description at the bottom of the page. You should send us your Learning Agreement (form from your home-university or ours) at least 2 months before classes start.</p> <p>We will check if the chosen courses are available in the following semester, and if so, you will be registered to the modules on a first come, first served basis. If we can see problems with your choice of courses before your arrival, we will get back to you. However, changes may be necessary during Orientation Week or when modules start.</p>

<b>Schedule</b>	<p>Once you are registered for the modules, you can see them on our <a href="#">CampusNet</a> system. The login data will be sent to you two weeks before the semester starts (April 1<sup>st</sup> and October 1<sup>st</sup>) by Student Services.</p>
<b>Duration</b>	<p>One or two semesters, depending on agreement with the partneruniversity.</p>
<b>Credits</b>	<p>We use the European Credit Transfer and Accumulation System (ECTS). ECTS credits are awarded for successfully completed studies. 1ECTS is equivalent to 25-30 hours of study. Students must take a minimum of one module and a maximum of 6 modules or 30 ECTS persemester; students who do not have to participate in classes may provide proof of that via the Learning Agreement, e.g. if you do research for your final thesis.</p>
<b>Grading System</b>	<p>The grading system ranges from 1,0 to 5,0 with 1,0 being the bestgrade and 4,0 being the pass grade; 5,0 means failed.</p> <p>Please pay close attention: <b>Some modules may be graded with pass or fail only</b> – please discuss this with your home institution to avoid problems when you want to transfer your courses back home.</p> <p>The Transcript of Records will be available for download on CampusNet to the student 4-6 weeks after the semester is concluded. This document is not signed with a wet signature, it is valid without asignature.</p>
<b>Language classes</b>	<p>All language classes that are offered are listed in the course selection overview. Language classes can be chosen as a mandatory class stated on the learning agreement or as an extra-curricular course if remaining seats are available. For further information please contact:</p> <p>BSM / BST / SOPA / BSDC: <a href="mailto:languages.hsbe@srh.de">languages.hsbe@srh.de</a>  Dresden / Hamburg: <a href="mailto:Jana.Mueller-Nestmann@srh.de">Jana.Mueller-Nestmann@srh.de</a></p>
<b>Accommodation</b>	<p>Unfortunately, we cannot offer our own student accommodation. However, freemover students receive an updated <a href="#">Welcome Guide</a> from Student Services and can find on our <a href="#">website</a> detailed information on how to find a place to stay in Berlin.</p> <p><b>Some information in advance:</b></p> <p>Join the Student Council Whats-App:  <a href="https://chat.whatsapp.com/HuTXHGclOMGlwb46LmrBq4">https://chat.whatsapp.com/HuTXHGclOMGlwb46LmrBq4</a> Further, we recommend AGSA (<a href="mailto:info@agsa-germany.com">info@agsa-germany.com</a>, Website in process), where a lot of SRH students rented rooms.</p>

<b>Cost of Living</b>	<p>Students should plan to spend a minimum of 900 - 1000€ per month in Berlin and Hamburg, and 700-800€ in Dresden on accommodation, transportation, leisure activities and other living costs. Costs may vary tremendously depending on everyone's lifestyle.</p>
<b>Health Insurance</b>	<p>Every student is required <b>by law</b> to have sufficient health insurance for the entire program duration. The proof of health insurance must be submitted electronically by a public German health insurance. Detailed information is provided in the <b>Welcome Guide</b>. Students who did not organize their electronic proof of health insurance until the semester starts will be blocked from CampusNet.</p>
<b>Visa Requirements, Residence Permit and city registration</b>	<p><b>Visa:</b> EU-citizens neither need an entry visa nor a residence permit for Germany, but must register as inhabitants of either Berlin, Dresden, or Hamburg, or the city where they live, respectively. Non-EU citizens should always check with the German Embassy in their country of residence if they need a visa for entering Germany. If you already study in the EU, a visa might not be necessary based on the REST directory of the EU. But please make sure by checking with the German embassy in your country of living. If you must apply for a visa, you might have to wait several months for an appointment and the visa process. Unfortunately, we have no influence on the process or the decisions of the embassy.</p> <p><b>Residence Permit:</b> Students who must apply for an entry visa, usually also must apply for a residence permit for studying in the city where you reside. In Hamburg and Dresden that is relatively uncomplicated, please refer to the Student Welcome Guide or <a href="#">website</a>. Students registered in Berlin can do this via the SRH Residence Permit Service <a href="#">website</a>. Please contact: <a href="mailto:residencepermitservice.hsbe@srh.de">residencepermitservice.hsbe@srh.de</a></p> <p><b>City Registration (Anmeldung):</b> You need a city registration if you stay longer than 6 months or if you need a Residence Permit. Please make sure that your accommodation is with city registration (Anmeldung).</p>
<b>Contact for Freemover Students</b>	<p>Ms. Theresa Enns Incoming Exchange Coordinator Tel.: +49 (0)30 51 56 50 - 468 Email: <a href="mailto:freemover.hsbe@srh.de">freemover.hsbe@srh.de</a> / <a href="mailto:theresa.enns@srh.de">theresa.enns@srh.de</a></p>
<b>Contact for Agents and other matters regarding Freemover</b>	<p>Ms. Kirsten Matthes (MA) Director Global Cooperation Institute &amp; ERASMUS-Hochschulkoordinatorin Email: <a href="mailto:kirsten.matthes@srh.de">kirsten.matthes@srh.de</a></p>

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